

BNSF RAILWAY COMPANY - BOXCAR UNLOADING/SAFETY CHECKLIST

Destination Facility	Consignee	Unloading Date/Time
Car No.	P. O. No.	Unloader

Type of Car: <input type="checkbox"/> Load Divider <input type="checkbox"/> Cushioned Box <input type="checkbox"/> Plain boxcar <input type="checkbox"/> Hi-Cube Reefer load unit running: <input type="checkbox"/> Yes <input type="checkbox"/> No Unit Temp. _____ Comments: _____	Car Specs: IL _____ IW _____ IH _____ Plug or Slide door – opening _____
Type of Product: _____	Seal nos. removed _____ Barrier Seals
Car door to be used for Unloading: <u>L-Side</u> <u>R-Side</u> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	R-Side _____ <input type="checkbox"/> Yes L-Side _____ <input type="checkbox"/> No

SAFETY INSPECTION: Before opening the exterior doors of a railcar, perform the following inspection and check off OK or NOT OK for each item. Use a flashlight for interior inspection. If any item is NOT OK, consult with your supervisor before continuing.

- Exterior Door Inspection:

Hangers	<input type="checkbox"/> OK <input type="checkbox"/> Not OK	Tracks	<input type="checkbox"/> OK <input type="checkbox"/> Not OK
Rollers Operate	<input type="checkbox"/> Yes <input type="checkbox"/> No	Door Stops	<input type="checkbox"/> OK <input type="checkbox"/> Not OK

 Condition of door faces/any holes in doors: L-Side Yes No R-Side Yes No
 Comments: _____

- Open the exterior door just enough to inspect doorway lading. If load is intact and lading is not leaning into inside door face, fully open the door, and install the dock plates.

Load packing list recovered: Yes No

Condition of load in doorway:

Lading in proper alignment: Yes No Comments: _____

Any sign of doorway wet damage: Yes No Comments: _____

Full view photos taken of load in doorway area: Yes No

Type of dunnage used in doorway _____ Condition OK Not OK

Doorway air bags intact & in place: Yes No Displaced Yes No Deflated Yes No

Interior bulkhead doors:

Locked in straight vertical alignment: A-end door Yes No B-end door Yes No

Air-Pak floater panel extended to load: A-end door Yes No B-end door Yes No

Condition of load in A-end: Photos taken Yes No

Stacks in alignment, dunnage still in place Yes No Comments _____

Condition of load in B-end: Photos taken Yes No

Stacks in alignment, dunnage still in place Yes No Comments _____

Immediately report any damage to destination carrier.

When car is empty, completely remove all dunnage material, lock in straight alignment interior bulkhead doors and fully close (and secure) exterior sliding or plug doors.

Car Unloader's Signature	Date/Time	Supervisor's Signature	Date/Time
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